

# WFE Role Description / Specification

## Ecologist

Your role includes, but is not limited to, the following, duties:

- At least two years' experience of working as an Assistant Ecologist, or similar role.
- Manage a range of small and medium size projects, including some with moderately complex issues.
- Written work, i.e. reports, although need to be checked/authorised, should require minimal changes to become a finalised document.
- Undertake first quality control checks on documents produced by colleagues.
- Undertake field survey work and reporting as instructed (including some evening work during the peak survey season, April to August).
- Undertake appropriate training in order to carry out field surveys to competency level.
- Be responsible for your own, and your impact on others, Health & Safety. Use PPE/safety equipment when required.
- Review thermal imager footage and acoustic data following bat surveys, accurately recording all bat activity.
- Liaise with clients, landowners and subcontractors as required, by phone, email, face-to-face and virtual meetings.
- Undertake all administrative aspects of consultancy work including report writing, impact assessments, quoting and invoicing.
- Be proficient in the use of QGIS.
- Be proficient and accurate at data entry.
- Carry out data searches and review information for inclusion within reports.
- Participate in team discussions, and disseminate relevant information to other team members.
- Working towards or hold at least one Natural England licence, and to abide by the terms of that licence, including accurately recording and reporting licensed activities.
- Hold, or be close to achieving, Field Identification Skills Certificate (FISC) at Level 3 or above.
- Aspire to be proficient\* in at least one ecological specialism.
- Be (or in the process of applying to be) an Associate Member of CIEEM and undertake Continuing Professional Development to at least the accepted standard (as defined by the Chartered Institute of Ecologists and Environmental Managers).
- Demonstrate strong understanding of legal issues and animal welfare issues around protected species. Have, or be working towards, a good understanding of complex issues such as Biodiversity Net Gain, EPS licensing and the planning process.
- Mentor Assistant Ecologists and other colleagues.
- Promote the consultancy in all actions and assist in securing new clients and projects.
- Work alongside other staff in general office duties.
- Contribute to the maintenance and upkeep of premises and consultancy equipment.
- Work in line with the set of company policies which are available and reviewed regularly.
- The company reserves the right to require you to perform such other duties as it may reasonably require from time to time to meet the needs of the business.

### **\*Proficient** as defined by CIEEM:

Someone working at the **Proficient** level of competence has the knowledge and experience of this activity to carry out complex, specialist or non-standard tasks to the required standard consistently. They are aware of alternative options and approaches and can provide guidance, instruction and advice on this activity to others.